FACULTY OF THEOLOGY

PRACTICAL GUIDEBOOK FOR STUDENTS UNDERGRADUATE STUDIES

ACADEMIC YEAR 2020 – 2021
Faculty of Theology
Practical Guidebook for Students

Academic calendar 2020 - 2021

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ACADEMIC YEAR 2020 – 2021
## Academic Calendar 2020 – 2021

### Fall Session (September - December 2020)

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<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 7, 2020</td>
<td>Labour Day (DUC closed)</td>
</tr>
<tr>
<td>September 8, 2020</td>
<td>Registration</td>
</tr>
<tr>
<td>September 9, 2020</td>
<td>Meetings, Students’ Association Events, Mass</td>
</tr>
<tr>
<td>September 10, 2020</td>
<td>Beginning of courses</td>
</tr>
<tr>
<td>September 15, 2020</td>
<td>Last day of registration for fall term</td>
</tr>
<tr>
<td>September 24, 2020</td>
<td>Deadline for changes in course selection</td>
</tr>
<tr>
<td>September 30, 2020</td>
<td>Payment deadline for tuition fees</td>
</tr>
<tr>
<td>October 8, 2020</td>
<td>Authorized Withdrawal deadline</td>
</tr>
<tr>
<td>October 12, 2020</td>
<td>Thanksgiving Day</td>
</tr>
<tr>
<td>October 19-23, 2020</td>
<td>Study week</td>
</tr>
<tr>
<td>November 22, 2020</td>
<td>Convocation (in Montreal)</td>
</tr>
<tr>
<td>December 1, 2020</td>
<td>Pre-registration to the Courses of the winter Session</td>
</tr>
<tr>
<td>December 10, 2020</td>
<td>End of courses</td>
</tr>
<tr>
<td>December 11-18, 2020</td>
<td>Exams</td>
</tr>
<tr>
<td>December 21 – January 3</td>
<td>Christmas Break (DUC closed)</td>
</tr>
</tbody>
</table>

### Winter Session (January - April 2021)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 4, 2021</td>
<td>Registration/Beginning of courses</td>
</tr>
<tr>
<td>January 15, 2021</td>
<td>Last day of registration for winter term</td>
</tr>
<tr>
<td>January 21, 2021</td>
<td>Deadline for changes in course selection</td>
</tr>
<tr>
<td>January 23, 2021</td>
<td>St. Thomas Aquinas Feast Day</td>
</tr>
<tr>
<td>January 31, 2021</td>
<td>Payment deadline for tuition fees</td>
</tr>
<tr>
<td>February 15, 2021</td>
<td>Authorized withdrawal deadline</td>
</tr>
<tr>
<td>February 15, 2021</td>
<td>Family Day (DUC closed)</td>
</tr>
<tr>
<td>February 15-19, 2021</td>
<td>Study Week</td>
</tr>
<tr>
<td>April 1, 2021</td>
<td>Holy Thursday (DUC closed)</td>
</tr>
<tr>
<td>April 2, 2021</td>
<td>Good Friday (DUC closed)</td>
</tr>
<tr>
<td>April 5, 2021</td>
<td>Easter Monday (DUC closed)</td>
</tr>
<tr>
<td>April 15, 2021</td>
<td>End of courses</td>
</tr>
<tr>
<td>April 16-22, 2021</td>
<td>Exams</td>
</tr>
</tbody>
</table>
1. DEGREES

1.1 Certificate of Theological Studies (C.T.S.)
A 30-credit program in Theology. If the C.T.S. is completed full-time in one academic year (two terms), students must take all the courses offered in Theology; what is left, either in courses in French, Philosophy courses or tutorials. If the C.T.S. is completed part-time in two or more years (maximum time allowed is 5 years), students will choose the 30 required credits in the following way:

**Introductory Courses:** 3 possible credits
- DTHY 1021 The Bible: History, Culture and Faith
- DTHY 1041 Developments in Christian Thought
- DTHY 1060 History of Christianity

**Language Course** DTHY 4000

**Sources.** Between 6 (two topics) and 9 (one in each topic) credits in:
- Old Testament I, II or III:
  - DTHY 1120 Introduction to the Pentateuch
  - DTHY 2140 Introduction to Prophetical Books
  - DTHY 3161 Introduction to Wisdom Books
- New Testament I, II or III:
  - DTHY 1220 The Letters of Paul
  - DTHY 2240 The Synoptic Gospels
  - DTHY 3260 The Gospel of John
- History of the Church I, II or III:
  - DTHY 1320 First Centuries
  - DTHY 2340 The Middle Ages
  - DTHY 3360 Protestant and Catholic Reformations

Or any other course about the Bible or the History of the Church

**Block 1: Theological Reflection.** At least 6 credits among the following courses:
- DTHY 1422-1423 The Mystery of God (6 cr.)
- DTHY 1424 Revelation and Faith
- DTHY 2441-2442 Christology (6 cr.)

Or any other course from Block 1

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1 Unless otherwise noted, all courses are 3 credit courses.
Block 2: Theological Reflection. At least 6 credits among the following courses:

- DTHY 3460 The Church
- DTHY 2461 Sacraments 1: Baptism and its Confirmation
- DTHY 3462 Sacraments 2: Eucharist
- DTHY 3463 Sacraments 3: The Sacrament of Penance, of Marriage and of the Sick

Or any other course from Block 2

Block 3: Theological Reflection. At least 6 credits among the following courses:

- DTHY 1520 Fundamental Moral Theology
- DTHY 1521 Theological Anthropology
- DTHY 2540 Sin, Grace and Moral Life
- DTHY 2542 Hope and Charity
- DTHY 3560 Social and Political Commitment
- DTHY 3600 The Church and its Institutions

Or any other course from Block 3

Elective Program: A maximum of 3 credits in the Elective Program among which DTHY 9710 Dissertation I (1 credit) (connected with one course of the program).

Conditions for Admission

In order to be admitted to the C.T.S. program, one must have completed studies at the College level (or the equivalent) with an average not inferior to a C.

Requirements

In order to get the C.T.S. one must:
  • Attend all courses of the program;
  • Write the dissertation (DTHY 9710, p. 27) connected with one course of the program;
  • Successfully pass the written and oral exams in each courses of the program;
  • Fulfill the above-mentioned requirements within a maximum period of 5 years.

1.2 Certificate in Philosophy and Theology

It is a 30-credit program, 15 in Philosophy and 15 in Theology. The 15 credits in Theology will be chosen in the following way:

Introductory Courses: 3 possible credits

- DTHY 1021 The Bible: History, Culture and Faith
- DTHY 1041 Developments in Christian Thought
- DTHY 1060 History of Christianity

Language Course DTHY 4000
**Sources.** At least 3 credits among the following courses:

- **Old Testament I, II or III:**
  - DTHY 1120 Introduction to the Pentateuch
  - DTHY 2140 Introduction to Prophetic Books
  - DTHY 3161 Introduction to Wisdom Books

- **New Testament I, II or III:**
  - DTHY 1220 The Letters of Paul
  - DTHY 2240 The Synoptic Gospels
  - DTHY 3260 The Gospel of John

- **History of the Church I, II or III:**
  - DTHY 1320 First Centuries
  - DTHY 2340 The Middle Ages
  - DTHY 3360 Protestant and Catholic Reformations

Or any other course about the Bible or the History of the Church

<table>
<thead>
<tr>
<th>Block 1: Theological Reflection. At least 3 credits among the following courses:</th>
</tr>
</thead>
<tbody>
<tr>
<td>DTHY 1422-1423 The Mystery of God (6 cr.)</td>
</tr>
<tr>
<td>DTHY 1424 Revelation and Faith</td>
</tr>
<tr>
<td>DTHY 2441-2442 Christology (6 cr.)</td>
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</tbody>
</table>

Or any other course from Block 1

<table>
<thead>
<tr>
<th>Block 2: Theological Reflection. At least 3 credits among the following courses:</th>
</tr>
</thead>
<tbody>
<tr>
<td>DTHY 3460 The Church</td>
</tr>
<tr>
<td>DTHY 2461 Sacraments 1: Baptism and its Confirmation</td>
</tr>
<tr>
<td>DTHY 3462 Sacraments 2: Eucharist</td>
</tr>
<tr>
<td>DTHY 3463 Sacraments 3: The Sacrament of Penance, of Marriage and of the Sick</td>
</tr>
</tbody>
</table>

Or any other course from Block 2

<table>
<thead>
<tr>
<th>Block 3: Theological Reflection. At least 3 credits among the following courses:</th>
</tr>
</thead>
<tbody>
<tr>
<td>DTHY 1520 Fundamental Moral Theology</td>
</tr>
<tr>
<td>DTHY 1521 Theological Anthropology</td>
</tr>
<tr>
<td>DTHY 2540 Sin, Grace and Moral Life</td>
</tr>
<tr>
<td>DTHY 2542 Hope and Charity</td>
</tr>
<tr>
<td>DTHY 3560 Social and Political Commitment</td>
</tr>
<tr>
<td>DTHY 3600 The Church and its Institutions</td>
</tr>
</tbody>
</table>

Or any other course from Block 3

DTHY 9710 Dissertation I (1 credit) (connected with one course of the program).
Conditions for Admission
In order to be admitted to the Certificate in Philosophy and Theology, one must have completed high school studies with an average not inferior to a C.

Requirements
In order to get the Certificate in Philosophy and Theology one must:
• Register full time;
• Attend all courses of the program;
• Successfully pass the written and oral exams in each of the courses and / or submit a paper of some form.

1.3 Combined Bachelors
Dominican University College also offers the following combined bachelor that is subject to the same conditions and requirements as the B.Th.

Bachelor of Arts with Major in Philosophy and Minor in Theology
(B.A. sp. Ph.)

A 90-credit program: 60 credits in Philosophy, 30 credits in Theology. The 30 credits in Theology will be selected according to the following criteria:

<table>
<thead>
<tr>
<th>Introductory Courses: 3 possible credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>• DTHY 1021 The Bible: History, Culture and Faith</td>
</tr>
<tr>
<td>• DTHY 1041 Developments in Christian Thought</td>
</tr>
<tr>
<td>• DTHY 1060 History of Christianity</td>
</tr>
</tbody>
</table>

| Language Course DTHY 4000 |

<table>
<thead>
<tr>
<th>Sources. 9 credits (3 in each topic):</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Old Testament I, II or III:</td>
</tr>
<tr>
<td>DTHY 1120 Introduction to the Pentateuch</td>
</tr>
<tr>
<td>DTHY 2140 Introduction to Prophetic Books</td>
</tr>
<tr>
<td>DTHY 3161 Introduction to Wisdom Books</td>
</tr>
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<td>• New Testament I, II or III:</td>
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<tr>
<td>DTHY 1220 The Letters of Paul</td>
</tr>
<tr>
<td>DTHY 2240 The Synoptic Gospels</td>
</tr>
<tr>
<td>DTHY 3260 The Gospel of John</td>
</tr>
<tr>
<td>• History of the Church I, II or III:</td>
</tr>
<tr>
<td>DTHY 1320 First Centuries</td>
</tr>
<tr>
<td>DTHY 2340 The Middle Ages</td>
</tr>
<tr>
<td>DTHY 3360 Protestant and Catholic Reformations</td>
</tr>
</tbody>
</table>

Or any other course about the Bible or the History of the Church
Block 1: Theological Reflection. At least 6 credits among the following courses:

DTHY 1422-1423 The Mystery of God (6 cr.)
DTHY 1424 Revelation and Faith
DTHY 2441-2442 Christology (6 cr.)

Or any other course from Block 1

Block 2: Theological Reflection. At least 6 credits among the following courses:

DTHY 3460 The Church
DTHY 2461 Sacraments 1: Baptism and its Confirmation
DTHY 3462 Sacraments 2: Eucharist
DTHY 3463 Sacraments 3: The Sacrament of Penance, of Marriage and of the Sick

Or any other course from Block 2

Block 3: Theological Reflection. At least 6 credits among the following courses:

DTHY 1520 Fundamental Moral Theology
DTHY 1521 Theological Anthropology
DTHY 2540 Sin, Grace and Moral Life
DTHY 2542 Hope and Charity
DTHY 3560 Social and Political Commitment
DTHY 3600 The Church and its Institutions

Or any other course from Block 3

Elective Program: A maximum of 3 credits in the Elective Program among which DTHY 9710 Dissertation I (1 credit) (connected with one course of the program).

For the Philosophy courses, see the Philosophy Student Handbook Undergraduate Studies.
2. PROGRAM

2.1 Overview (Year 2020-2021)

<table>
<thead>
<tr>
<th>SOURCES</th>
<th>Professor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>DTHY 4172</td>
<td>Women of the Old Testament II: Women in the Historical Books</td>
<td>1 cr.</td>
</tr>
<tr>
<td>DTHY 4173</td>
<td>Women of the Old Testament III: Heroines in the Hellenistic Novels</td>
<td>1 cr.</td>
</tr>
<tr>
<td>DTHY 4350</td>
<td>Canadian Catholics Through the Ages</td>
<td>3 cr.</td>
</tr>
</tbody>
</table>

THEOLOGICAL REFLECTION:

Block 1

DTHY 2243 Christology (From Regis College, Toronto) 3 cr. J. Dadosky
DTHY 4441 Knowledge and Freedom of Jesus 1 cr. L. Roy

Block 3

DTHY 4282 Epistle of James and Social Justice 1 cr. J. Doutre
DTHY 4551 Theology of the Environment 1 cr. M. Allard

DTHY 4005 Experiential Learning in Voluntary Work 3 cr. TBD

This course can be taken any semester.

Courses in italics are given in another institution and transmitted in Ottawa by videoconference.
2.2 Fall session (September – December 2019)

**SOURCES**

**DTHY 4282**  Epistle of James and Social Justice  1 cr.

The first verses of the Epistle engage the Christians to grow in faith while striving towards a perfect conduct because faith itself can only be shown by its works. Chapters 3 – 5 build on the teaching of the Old Testament prophets; the rich and the powerful should treat the poor and the powerless with justice and not take advantage of their low social status. The whole Epistle gives a teaching on the social requirements of faith and provides a source of inspiration for the social commitment of the Christian today.

**DTHY 4350**  Canadian Catholics Through the Ages  3 cr.

From the arrival of the first priests in Newfoundland in 1498 up to the organization of the International Eucharistic Congress of Quebec City in 2008, the Catholic Church has formed an integral part of the Canadian landscape. Through preparatory readings and class lectures, the students will explore different topics to better understand the implantation of the Catholic Church and its development in Canada. Students will explore their own family religious history, write a report and present it in class. They will also acquaint themselves with a particular topic or an important spiritual text through research and the writing of a paper.

**THEOLOGICAL REFLECTION**

**DTHY 4441**  Knowledge and Freedom of Jesus  1 cr.

In a time where believers and unbelievers wonder about who Jesus was, in connection with their own questions about the meaning of their life, this course will ponder viewpoints about the humanity of Christ, taken from exegetes and theologians. We shall discuss issues such as the following: How should we interpret the “he emptied himself” in Philippians 2:6-11? To what extent was Jesus similar to us? Did he have faith, or did he possess a perfect knowledge that ruled out faith? How much of the Father’s design did he know? Did his understanding of his mission evolve, in light of events that shaped his reflections? Was his freedom in all respects like ours? Was he really tempted? What happened at Gethsemane and on the cross? Why could Jesus accomplish something that neither Buddha nor Gandhi nor anyone else could achieve? How and to what extent can we disagree with Thomas Aquinas’s teaching on the humanity of Christ?
DTHY 4551  Theology of the Environment  1 cr.

Environmental questions and preoccupations occupy an important part, nowadays, of social, political, economic and ethical discussions both at the more theoretical level and in the media. Gestures of diverse types are proposed both at the personal and global levels. Religions have joined the choruses of people requiring action. The Catholic Church with *Laudato Si*, amongst other documents and instances of action has proposed a vision and a spirituality. This series of lectures wants to introduce theologically and critically to these discussions in order to propose an ethical grid to help deliberate appropriate responses to the challenges the environmental situations raises for humanity.

DTHY 4005  Experiential Learning in Voluntary Work  3 cr.

This formative activity consist in serving as a volunteer for DUC (Library service, research, mentoring, sports or arts), by presenting a project and providing the service or activities. This is followed by a research paper or experience report supervised and evaluated by a Professor.
2.3 Winter session (January – April 2020)

<table>
<thead>
<tr>
<th>SOURCES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DTHY 4171  Women of the Old Testament I: The Matriarchs  1 cr.</strong></td>
</tr>
<tr>
<td>Even if the feminist movement is taking new directions now, it is a major movement of the 20th century that deeply changed our societies and our Church. This first part of our study of the women in the Old Testament will look at the famous Matriarchs that is the wives of the Patriarchs, Sarah, Rebekah, Leah and Rachel. We will see that they are much more than their husband’s wives and have each their personality and role in the narrative.</td>
</tr>
</tbody>
</table>

| **DTHY 4172  Women of the Old Testament II:  Women in the Historical Books  1 cr.** |
| In this second part of our study of the women in the Old Testament, we will look at judges and queens who appear here and there in the so-called Historical Books and the book of Ruth. The narratives about them are shorter, but these women play a major role in the history and traditions of Israel. These are: Rahab (book of Joshua); Deborah and Delilah (book of Judges); Hannah, Michal, Abigail, Tamar (books of Samuel); Bathsheba, Jezebel and Athaliah (books of Kings). |

| **DTHY 4173  Women of the Old Testament III:  Heroines in the Hellenistic Novels  1 cr.** |
| In this third part of our study of the women in the Old Testament, we will look at the so-called historical novels of the Hellenistic period. We will study the book of Tobit which develops strong female characters (Sarah, Anna and Edna) and two books whose main character is a woman, Judith and Esther. |

<table>
<thead>
<tr>
<th>THEOLOGICAL REFLECTION</th>
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</thead>
<tbody>
<tr>
<td><strong>DTHY 2243  Christology  3 cr.</strong></td>
</tr>
<tr>
<td>This course promotes the personal critical appropriation of the Scriptural and dogmatic tradition in Christology, whether in preparation for the M.Div. comprehensive exam, or as a solid foundation in Christology for other students. It helps the student preparing for ministry to bring a systematic understanding of the person and work of Jesus the Christ to bear on pastoral issues and exposes the student to the spiritual dimension of Christological teaching. Reading will be assigned weekly as obligatory preparation for class discussion and lectures. In addition to readings in the tradition (Scripture, creeds, patristic texts, medieval theology) and in contemporary theological thought, appropriate critical commentary (exegetical studies, historical analyses, etc.) will be assigned where helpful. Advanced degree students participate in a research seminar on primary sources.</td>
</tr>
</tbody>
</table>
3. COURSEWORK AND ACADEMIC RESPONSIBILITIES

Coursework

The normal coursework for undergraduate studies in Theology is normally 30 credits per year. A student registered for at least 9 credits per term is considered full-time. Since the Faculty only offers 24 credits each year, the missing credits can be chosen among the courses offered in French or in tutorials.

Attendance to courses is mandatory. In case of absence, the Professor must be notified, preferably before the class, and if not, as soon as possible thereafter. The Faculty of theology considers attendance and participation to lectures to be an integral part of the learning experience. Students who miss more than six hours of a three-credit course may continue to audit the course but will be eligible neither for the credits nor to complete the course as a tutorial. Any exception must be approved by the Director of IDEST after consultation with the professor.

Distribution of the courses

The Certificates and Combined programs are divided in the following way:
- Block 1 Dogmatic Theology (God, Christ, and Revelation).
- Block 2 The Church and the Sacraments.
- Block 3 Moral Theology.

These courses include the mandatory courses of the B.Th. program but offers other courses in related topics or fields of study.

Ancient Languages

Three credits can be granted to ancient languages courses (Latin, Greek and Hebrew) and integrated in the total coursework. If more than one ancient languages course is followed at the undergraduate level, the extra credits will be recognized at the graduate level, if a student continues his studies at this level.

The Hebrew course will be given if at least five students register for it.
Tutorials

Upon agreement with the Director of IDEST, undergraduate students who have followed 45 credits with a B overall average can take courses in the form of tutorials if normal attendance is not possible and if the professors concerned deem it possible and agree to direct the work. In the case of a 3 credits tutorial, the mode of evaluation will entail at least one paper or a written exam. Tutorial registration forms are available at room 310.

Course Selection

Students must submit their course selection on the day of registration: September 8, 2020 for the fall Term and January 4, 2021 for the winter Term. Students must include all the courses they intend to follow during the term, including the electives that will begin later on in the term. To register, students must fill out the COURSE REGISTRATION FORM and return it to the Registrar.

Please bring back your filled and signed registration form at the deadline date, the lateness will not be tolerated. A fine of $5.00 / day will be charged until the form is in.

Any change in course selection, topics for papers and dissertation, type of degree, full-time / part-time registration and extension periods for papers / dissertation or exams must be authorized by the Director of IDEST. Requests for these changes must be submitted in writing to the Director of IDEST (appropriate forms can be obtained in room 310).
4. PAPERS AND DISSERTATIONS

4.1 General Indications

Written Papers

Beside attendance to courses and success to exams, the different degrees in Theology also require the writing of papers connected to mandatory courses of the program. Such papers contain between 7 to 10 pages and their topic may be either a specific question, reading reports or other formulas, in agreement with the professor. The papers are part of the final evaluation of a course and can count specifically as much as 30% of the final mark.

Dissertation

Dissertations are also part of the combined bachelor (B.A. sp. Ph.) and Certificate (C.T.S.). A dissertation is a 15-page paper connected with a mandatory course of the academic year and is worth one credit. Students have to write one dissertation per 30 credits in Theology. The choice of the topic of the dissertations does not follow a specific order or a specific year, as long as all the required dissertations of a program are written.

Presentation

Papers and dissertations must be typed and presented according to the rules of scientific methodology.

Deadlines

Papers and dissertations must be submitted on the set due dates, usually the end of the term when ends the mandatory course connected with them. Any lateness not justified to the Director of IDEST will affect the Professor’s evaluation. If an extension is needed, students must first make this known to the Director of IDEST and then fill out the proper form.

Tutoring

Students wishing closer supervision in their work should approach the professor they think appropriate as a tutor in the subject matter.
4.2 Academic Year 2020-2021

Dissertation

The topic for the dissertation must be submitted by September 24, 2020, if the student wants to write it in the fall term, and by January 21, 2021 if the student wants to write it in the winter term. Students must fill out the form 8.1 (Choice of Dissertation, p. 27) and return it to the Registrar’s office.

Deadlines

For those who choose to write their yearly dissertation in the fall term, it must be handed in room 310 by November 30, 2020; for those who choose to write it in the winter term, it must be handed in by March 29, 2021.

5. EXAMS

5.1 General Indications

Besides papers and dissertation, the evaluation of students includes an exam session at the end of every term.

Written Exams

Students must pass a written exam every year in four pre-set subject matters: Scripture (Old or New Testament), History of the Church, Dogmatic Theology and Moral Theology:

- Every term, two subject matters (one in study of Sources; the other in Theological Reflection) will be pre-set for the written exam;
- For every 3 credits course, the professor will give in advance a list of 6 questions to prepare. For the exam two question from that list will be drawn and students will then choose the one they wish to answer.
- For 1 credit courses, the professor will give a list of 2 questions to be prepared; only one question will then be drawn at the beginning of the written exam. This said, though, exams for elective 1 credit courses are normally oral.

Oral Exams

For all other courses, students have the choice between a written or oral exam; however, students must take at least one oral exam per term.

- For the written exams, see the procedure described above.
- Oral exams for all courses last 20 minutes.
Supplementary Exam

In the event of a failure, students have the right to one supplementary exam.

5.2 Academic Year 2020-2021

Choice of Examination Mode

This year, the choice of the mode of examination will be determined by the professors, who will inform the students at the beginning of the school year.

Examination Questions

Professors will begin the distribution of examination questions November 23, 2020 for the fall Term and March 29, 2021 for the winter Term.

6. SERVICES

6.1 The Director of IDEST

Usually, the Director of IDEST is available during regular office hours (room 327) or, preferably, by appointment.

6.2 Professors

Professors are more than willing to meet students and help them out in their studies. However, Professors prefer that appointments be made with them in order to better plan their work and use of time.
6.3 Administrative Officers

In order to ensure a smooth running of the administrative services, please note the following distribution of responsibilities:

Registrar—(room 310)

• Modifications to the student’s academic file
• Transcript, diploma and attestation
• Financial aid (OSAP, Prêts et bourses Québec, Foundation Bursary, OGS, SSRHC)
• Income tax declaration (T2202A and Relevé 8)
• Student Card
• Change of program, course registration and modification
• Complaints (Sexual violence and harassment policy)
• Submission of papers and dissertations
• Portal Dominicus

Coordinator – Academic and University Services – (room 309)

• Submission of exam selection forms
• Codes and payments for photocopies
• Information on courses (timetables, credits, rooms),
• Room reservations
• Locker allocation
• Course evaluation
• Submission of masters’ dissertation
• Submission of doctoral thesis

Vice-President, Finance and Administration – (room 303)

• Payment of tuition fees
6.4 Library

The opening hours of the Library are the following:

• Monday to Friday 8:30 a.m. – 9:00 p.m.
• Saturday and Sunday Closed

Students must obey the Library’s rules regarding the use and borrowing of books and periodicals, the reserving of work stations, and the use of computers and copiers.

Whenever students have directly taken a book or a periodical from a shelf, they must place a cardboard (called “phantom”) indicating the number of the work station where the book or the periodical is being used. When use is over, please put the book or the periodical on the borrowing counter, at the Library’s entrance.
7. DEADLINES

7.1 Fall session (September-December 2020)

Registration
September 8
Registration deadline: September 15
* Late fees: $5.00 per working day as from September 16

Change in Course Selection
Deadline for changes in course selection: September 24

Choice of Topics for Dissertation
September 24
If a student wants to write his / her yearly dissertation in the first term, he / she must fill in the appropriate form 8.1 (p. 27) and submit it to room 310.

Tuition Fees
Tuition fees payment deadline: September 30
* Late fees: $100.00 + $5.00 per working day as from October 1st

Deadline for Authorized Withdrawal
October 8 – without mention of failure

Choice of Type of Exam (Written or Oral)
November 22
Submit appropriate form 8.1 (p. 31) to room 309

Submission of Dissertation
November 30
Submission to room 310

Pre-registration for Winter Term
Deadline: December 1st
7.2 Winter session (January-April 2021)

Beginning of Term
January 4

Registration
Registration deadline: **January 15**
* Late fees: $5.00 per working day as from **January 16**

Change in Course Selection
Deadline for changes in course selection: **January 21**

Choice of Topic for Dissertation
**January 21**
If a student wants to write his yearly dissertation in the second term, he must fill in the appropriate form 8.1 (p. 27) and submit room 310.

Tuition Fees
Tuition fees payment deadline: **January 31**
* Late fees: $100.00 + $5.00 per working day as from **February 1st**

Deadline for Authorized Withdrawal
**February 15** – without mention of failure

Submission of Dissertation
**March 29**
Submission to room 310.
8. FORM

8.1 Choice of Dissertation

Name of Student: _______________________________

Degree sought: _______________________________

Semester: _______________________________

- I would like to write the dissertation

  DTHY 9710 Dissertation I (Sources) □

  DTHY 9740 Dissertation II (Dogmatic Theology or Theological Reflection) □

  DTHY 9750 Dissertation III (Moral Theology) □

In relation to the following course: DTHY _______________

IMPORTANT:

Form must be submitted to room 310 before September 24, 2020 for the first term or by January 21, 2021 for the second term.

Final version of your dissertation must be submitted to room 310 by November 30, 2020 in the first term or by March 29, 2021 in the second term.